



Bank Note Paper Mill India Private Limited
Registered & Corporate office: Paper Mill Compound,
Entry Gate 1, Note Mudran Nagar,
Mysore-570003
CIN:U21090KA2010PTC055475.

Standard Biding Document (SBD)

Not Transferable

Tender Document for – **Supply of Stationery Items on annual rate contract for one year**

Tender No. BNPM/TEN/Stationery (ARC)/ 328/2017-18 Dated 14-12-2017

The Tender Document contains 51 Pages

The Tender Document is sold to

M/s
Address

Details of Contact person in BNPM regarding this tender

Name: Shri. Alok Kumar

Designation: Deputy General Manager

Address Administrative office Building,
Entry Gate 1, Paper Mill Compound,
Note Mudran Nagar,
Mysore – 570003, Karnataka, India
Phone 0821-2401 111
Email info@bnpmindia.com
Website: www.bnpmindia.com





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III.	SIT	Special Instructions to Tenderers
IV.	GCC	General Conditions of Contract
V.	SCC	Special Conditions of Contract
VI.	LOR	List of Requirements
VII.	TS	Technical Specifications
VIII.	QCR	Quality Control Requirements
IX.	QC	Qualifying/ Eligibility Criteria
X.	TF	Tender Form/ Acceptance of Terms & Conditions
XI.	PS	Price Schedule
XII.	QUEST	Questionnaire
XIII.	BG-EMD	Bank Guarantee Form for EMD – Not Applicable
XIV.	MAF	Manufacturer's Authorization Form
XV.	BG-PS	Bank Guarantee Form for Performance Security
XVI.	CF	Contract Form
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XXII.	IP	Proforma for Integrity Pact - Not Applicable



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

Paper Mill Compound, Note Mudran Nagar
Mysore-570003

Tele: 0821-2401 111 ; Fax No : 0821-2581 154

Email info@bnpmindia.com, website: www.bnpmindia.com

(Name, address, telephone no., Fax, e-mail, website etc. of the Unit)

BNPM/TEN/Stationery (ARC)/ 328/2017-18, Dated: 14-12-2017

1. Sealed tenders are invited in two parts (Techno-commercial & Financial) from eligible and qualified tenderers for supply of following Goods on Annual Rate Contract:

S.No	Brief Description of Goods/ Services	Qty With units	Earnest Money Deposit
1	Supply of Stationery Items on Annual Rate Contract	Indiactive List of Items required annually is furnished in Section VI	NOT APPLICABLE

Tender Number	BNPM/TEN/Stationery (ARC)/328/2017-18 Dated: 14-12-2017
Type of Tender (Two Bid/PQB/EOI Etc.)	Two Bid
Tender fee	Rs 1000/-
Closing date and time for receipt of tenders	04-01-2018 1400 hours.
Place of receipt of tenders.	Administrative Office Building, Entry Gate 1, Paper Mill Compound, Note Mudran Nagar, Mysuru-570003
Time and date of opening of Techno-commercial bid	04-01-2018 1500 hours.
Place of opening of tenders	Administrative Office Building, Entry Gate 1, Paper Mill Compound, Note Mudran Nagar, Mysuru-570003
Nominated Person/Designation to receive the Bulky Tender (Clause 21.1 Of GIT)	Mrs. Shiva Sharma, DM

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. Tender documents may be purchased on payment of non-refundable fee of Rs. 1000/- per set in the form of account payee demand draft drawn on a scheduled commercial bank in India, in favour of Bank Note Paper Mill India Private Limited payable at Mysore.
4. If requested, the tender documents will be mailed by Registered Post/ Speed Post to the domestic tenderers, for which extra expenditure per set will be Rs. 200/- for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.
5. Tenderer may also download the tender documents from the web site www.bnpmindia.com and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above. In any case submission of tender shall be as follows
6. The tender shall contain three sealed envelopes each of whose contents shall be as follows.
 - a) Sealed envelope super-scribed Envelope-1, consisting of
 - i) Bid forwarding letter.
 - ii) Power of Attorney in favour of the person who has signed the bid on stamp paper of appropriate value.
 - iii) Documents to establish conformity with Bidder's Qualification/Eligibility criteria.
 - iv) PAN and GST details

The envelope should be super-scribed "ENVELOPE-1 Prequalification Bid" along with the name of work

- b) Sealed envelope super-scribed Envelope-2, shall contain
 - i) Bid forwarding letter.
 - ii) Cost of bidding document in the form of crossed Demand draft in a separate envelope (Applicable for bidders who have downloaded the bids from BNPM's website)
 - iii) Earnest Money Deposit – NOT APPLICABLE
 - iv) Deviations from GCC, SCC, SIT, GIT (if any)
 - v) Schedule of deviations to technical specifications separately
 - vi) Technical details/documents specified in technical part
 - vii) Blank copy (Without price) of Schedule of price duly signed & stamped on each page

The envelope shall be super scribed as- "ENVELOPE-2- Technical Bid" along with the name of work.

- c) Sealed envelope super-scribed Envelope-3, shall contain.



- i) Bid forwarding letter.
- ii) Schedule of Prices duly filled in.

The envelope shall be super scribed as- "ENVELOPE-3- Financial Bid" along with the name of work

The three sealed envelopes shall be put in a separate sealed envelope super-scribed as Tender No. BNPM/TEN/ Stationery (ARC)/328/2017-18 dated 14-12-2017 for Supply of Stationery Items on Annual Rate Contract, not to be opened before 04.01.2018.

7. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

Address: Bank Note Paper Mill India Private Limited
Administrative office Building,
Entry Gate 1, Paper Mill Compound,
Note Mudran Nagar,
Mysore – 570003, Karnataka.

In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

Yours Faithfully,

(Alok Kumar)
Deputy General Manager



Section II: General Instructions to Tenderers (GIT)

This section-II shall be downloaded from website: www.bnpmindia.com under the section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid –Part II as acceptance of terms and conditions. ***(Offer without the copies of section-II shall liable to be rejected).***



The following Special Instructions to Tenderers will apply for this tender. These special instructions will modify/substitute/supplement the corresponding General Instructions to Tenderers (GIT) incorporated in tender. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

SI No	GIT Clause No	Topic	Substitution / Replaced by
1.	12.5 and 12.6	Tender Prices	1.0
2.	12.11	Octroi and Local Taxes	2.0
3.	35.0	Evaluation Criteria	3.0
4.	52.0	Tenders Involving Samples	4.0

1. TENDER PRICES:

Tenderer shall quote strictly in INR and as per the attached price schedule. The quoted prices should be inclusive of all taxes & duties.

2. OCTROI AND LOCAL TAXES:

BNPM has obtained exemption from the tax payable on entry of goods (Entry Tax) for use in implementation of paper manufacturing project.

3. EVALUATION CRITERIA:

- (i) Techno-commercial bid / Pre Qualification bid shall be opened together and however, the Techno-commercial bid of pre-qualified bidder who meets the eligibility criteria shall be scrutinised and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
 - (ii) If overall L1 bidder is not L1 for all individual items as mentioned in Schedule of Price, then overall L1 bidder shall be given a chance to match with L1 price of particular item where he is not L1.
 - (iii) If overall L1 bidder refuses to supply the item at respective L1 rate, then Company reserve the right to split the order and procure the items from item wise L1 bidders.
4. Corrigendum/ Addednum, if any, including clarifications provided during pre-bid meeting shall be hosted on Company's website (www.bnpmindia.com) only.
 5. The Company discourages the engagement of agents for brokering contracts and hence intending bidders are requested to take note of the above that

engagement of agents for brokering contracts may result in dis-qualification.

6. This contract shall be a Rate Contract and the following rules/ clauses apply:

- 6.1 There is no commitment for quantities of the Schedule of Requirement.
- 6.2 BNPMIPL reserves the right to conclude more than one rate contract for the same item.
- 6.3 The Rate Contract will be valid for a period of 01 (one) year
- 6.4 During the currency of the Rate Contract, BNPMIPL may withdraw the rate contract by serving suitable notice. The prescribed notice period is generally thirty days.
- 6.5 During the currency of the Rate Contract, BNPMIPL would have the option to renegotiate the price with the rate contract holders.
- 6.6 During the currency of the Rate Contract, in case of emergency, BNPMIPL may purchase the same item through ad hoc contract with a new supplier.
- 6.7 BNPMIPL is entitled to place supply orders up to the last day of the validity of the rate contract and, though supplies against such supply orders will be affected beyond the validity period of the rate contract, all such supply will be guided by the terms & conditions of the rate contract.

Following clauses in GIT are not applicable.

SI No	GIT Clause No	Topic	Substitution / Replaced by
1.	8.0	Pre-Bid Meeting	Not Applicable
2.	12.3 & 12.6	Tender Prices	Not Applicable
3.	13	Indian Agent	Not Applicable
4.	14.3, 14.4, 14.5, 14.6, 14.7	Firm Price/Variable Price	Not Applicable
5.	32	Conversion of tender currencies to Indian rupees	Not Applicable
6.	33	Schedule wise evaluation	Not Applicable
7.	53	Expression of Interest (EOI) Tenders	Not Applicable
8.	54	Tenders for Disposal of Scrap	Not Applicable
9.	55	Development and indigenization Tenders	Not Applicable

GCC	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: IV
	GENERAL CONDITIONS OF CONTRACT	SHEET 1 OF 1

Section IV: General Conditions of Contract (GCC)

This section-II shall be downloaded from website: www.bnpmindia.com under the section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid –Part II as acceptance of terms and conditions. ***(Offer without the copies of section-II shall liable to be rejected)***



The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/substitute/supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

SI No	GCC Clause No	Topic	Substitution/ Replaced by
1	10	Terms of Delivery	1
2	22, 22.1, 22.2, 22.3, 22.4, 22.6	Terms and Mode of Payments	2

Following clauses in GCC are not applicable

3	11.3	Transportation of Goods	Not Applicable
4	13	Spare Parts	Not Applicable
5	36	Integrity Pact	Not Applicable

1. Delivery Period:

(i) Delivery shall be made as and when required within 3 days on receipt of delivery schedule from BNPM.

(ii) It is responsibility of the supplier to arrange transportation and supply the material on FOR Destination basis. BNPMIPL requires material on **FOR site office, Note Mudran Nagar, Mysore basis only**. The quoted price should be inclusive of Transit Insurance.

2. Terms and Mode of Payments

a) 100% payment on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier.

Payments to suppliers shall be made by account payee cheque or through ECS in INR only.

Payment of CGST, SGST, IGST & UTGST related clause:

The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice:

i. An invoice issued by the supplier of goods or services or both should be in accordance with the provisions of section 31 of the CGST Act and



- should contain all the prescribed informations in accordance with Chapter VI of CGST Rules, 2017;
- ii. A debit note issued if any, by a supplier should be in accordance with the provisions of section 34 of the CGST Act;
- iii. The supplier should mandatorily upload the aforementioned documents in GSTR -1, details of outward supplies of goods or services within the prescribed time under GST Act;
- iv. The supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting with ITC if any.

Notwithstanding above, the supplier should provide indemnification as follows:
 "In the event of non-compliances with respect to GST Act and Rules by the supplier, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in Cash) held by the company. If no amount is available for recovery, the supplier will refund the GST liability within 10 days from the date of GST reversal in GSTRN"

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted.

3. Performance Security:

Successful bidder shall submit performance security of 10% of the estimated annual expenditure mentioned in Section VI. Alternatively, 10% amount may be deducted from each invoice submitted by vendor.

- 4. Materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 7 days from the date of intimation. No payment shall be made for rejected item.



Sl. No.	Particulars	Make	UOM	Approx. Qty. req. for one year
Printing papers				
1.	A4 Size Paper - 80 GSM	JK COPIER/ EXPERT/HYBRITE	Ream	1500
2.	A3 Size Paper -75 GSM	JK COPIER/ EXPERT/ HYBRITE	Ream	100
3.	A4 Size coloured paper (Blue/pink/green) -80 GSM	JK COPIER/ EXPERT/ HYBRITE	Ream	200
4.	Photo paper - Glossy	Good Quality	Pkts. (100 sheets / pkt)	10
5.	Executive bond Paper -A4 - 100 GSM	BILT ROYAL/ JK	Ream	25
6.	Carbon paper (Blue)	Kores/	Pkts.	15
7.	Engineering Matt Film Matt Dimension: 914mm x 20mtr. x 75 micron Product code: 4240304	NOVAJET	Roll	30
8.	NOVAJET Labels	NOVAJET	Pkts. (100sts/ pkt.)	10
Files & Folders				
9.	Box file	Good Quality	Nos.	1000
10.	Blue Stick File	Good Quality	Nos.	300
11.	Spring File	Good Quality	Nos.	1000
12.	Report File / Shutter File	Good Quality	Nos.	250
13.	Display File - A4 size (20 pocket)	SOLO/ SHUTTER/OTHER PREMIER QUALITY	Nos.	15
14.	Display File - A4 size (40 pocket)	SOLO/ SHUTTER/OTHER PREMIER QUALITY	Nos.	15
15.	Sheet separator	Good Quality	Nos.	100
16.	Sheet Protector	Good Quality	Nos.	950
17.	File Board	Good Quality	Nos.	300

18.	Business Card Holder - 250 cards holding capacity	Superior Quality	Nos.	60
Registers/ writing pads				
19.	Writing Pad (Plain/ Ruled)	Good Quality	Nos.	800
20.	Note Pad - (Pocket size) - Wire bound	Good Quality	Nos.	300
21.	Register: Ruled with hard cover - (400 pages)	Jayalakshmi I quality/ Good Quality	Nos.	200
22.	Register: Ruled with hard cover – (100 Pages)	Jayalakshmi I quality/ Good Quality	Nos.	300
23.	Register: Ruled with hard cover – (200 Pages)	Jayalakshmi I quality/ Good Quality	Nos.	300
Adhesives / Cello tapes				
24.	Fevistick - 15 g	Good Quality	Nos.	250
25.	Fevistick - 8 g	Good Quality	Nos.	150
26.	Cello tape (0.5 inch * 15 meter)	Good Quality	Nos.	50
27.	Cello tape (1 inch * 30 meter)	Good Quality	Nos.	500
28.	Cello tape (2 inch * 30 meter)	Good Quality	Nos.	200
29.	Cello tape (3 inch * 30 meter)	Good Quality	Nos.	100
30.	Brown Packing tape (2 inch * 65 meter)	Good Quality	Nos.	120
31.	Double sided Tape (1 inch * 15 meter)	Good Quality	Nos.	10
32.	ABRO Tape (1inch)	Good Quality	Rolls	250
Staplers / Punching Machine				
33.	Stapler	Kangaroo - 10	Nos.	50
34.	Stapler Pin (Small)	For Kangaroo -10	Box	600
35.	Stapler	KANGARO - HP 45	Nos.	12
36.	Stapler Pin	For KANGARO HP 45	Box	100
37.	Stapler Pin (Big size)	For KANGARO HD 23 S13	Box	50
38.	Punching Machine (double hole punch)	Kangaroo DP - 800	Nos.	10
39.	Punching Machine (double hole punch)	Kangaroo DP - 480	Nos.	50
Pen/ Markers/Pencil/eraser/sharpener				
40.	Gel Pen	ADD Achiever	Nos.	100

	(Blue/Red/ Black/Green)			
41.	Pen (Blue/ red/ Black)	Nataraj /Cello/equivalent	Nos.	2000
42.	Highlighter (different colours - set of 5)	Faber castel/ Luxor	Nos.	150
43.	Permanent marker (Red/ Black/ Blue/Green)	Cello/ Luxor	Nos.	900
44.	White Board Marker (Red/ Black/ Blue/Green)	Cello/ Luxor	Nos.	200
45.	CD Marker (Red/ Black/ Blue/Green)	Luxor – Model 1236/1237	Nos.	200
46.	Laser Pointer	Good Quality	Nos	20
47.	Pencil H B Black (10 nos in 1 packet)	Natraj/ Apsara	Pkt.	50
48.	Pencil Sharpener	Natraj/ Apsara	Nos	50
49.	Eraser	Natraj/ Apsara	Nos	50
50.	Correction Pen /Whitener	Raynolds/ Camlin/Luxor	Nos.	100
51.	Sketch pen (set of 12 colours)	Luxor/ camlin	Pkts.	15
52.	Ruler/ scale - plastic - 12 inch.	Natraj/ Apsara/ camlin	Nos.	50
53.	Ruler/ scale - Steel - 12 inch	Natraj/ Apsara/ camlin	Nos.	30
Other Office stationery				
54.	Paste -it (Stickers) - (75mm*25mm*150 sheets) - 3 colors	Good Quality	Nos.	150
55.	Paste -it (Stickers) - 5 colors	Good Quality	Nos.	150
56.	Paste -it (Stickers) - (3 * 3)	Good Quality	Nos.	250
57.	Binder Clips 15 mm	Good Quality	Box (12 per box)	250
58.	Binder Clips 19 mm	Good Quality	Box (12 per box)	100
59.	Binder Clips 25 mm	Good Quality	Box (12 per box)	100
60.	Binder Clips 32 mm	Good Quality	Box (12 per box)	50
61.	Binder Clips 51 mm	Good Quality	Box (12 per box)	100
62.	Gem Clips - 33 mm. –	Good Quality	Box	50

	stainless steel			
63.	Drawing Pin (Plastic Top)	Good Quality	Box	50
64.	Steel Pin	Bell/Good Quality	Box	15
65.	Calculator - 12 digit - BIG	CASIO / CITIZEN	Nos.	50
66.	Calculator - Scientific	CASIO / CITIZEN	Nos.	05
67.	Paper Cutter (knife) - Auto Lock - 18 mm	Nataraj/equiv.	Nos.	300
68.	Scissor (Big)	Good Quality	Nos.	30
69.	Scissor (Small)	Good Quality	Nos.	30
70.	Measuring Tape - 5 meter	Good Quality	Nos.	35
71.	Magnifying glass 75 mm dia. -4x- 6x	Good Quality	Nos.	10
72.	Rubber Band	Good Quality	gms	500
73.	Tags (cotton thread) – 100 nos. in 1 bunch	Good Quality	Bunch	25
74.	White Board duster	Good Quality	Nos.	50
75.	Chalk (colour) - dust free	Good Quality	Box	30
76.	Cell (Big)	Nippo/Eveready/No vino	Nos.	50
77.	Cell (AA)	Nippo/Eveready/No vino/Duracell	Nos.	100
78.	Cell (AAA)	Nippo/Eveready/No vino/Duracell	Nos.	100
79.	IN / OUT plastic document trays	Omega/ Good Quality	Nos.	50
80.	Plastic document tray – 2 tier	Omega/ Good Quality	Nos.	100
81.	Pen stands	Omega/ Good Quality	Nos.	70
82.	Permanent Marker Ink (Red/Black/Blue)	Luxor	Bottle (15 ml.)	20
83.	Lamination Sheet (A3/A4)	Good Quality	Pkt. (100 sheets)	2
84.	Refill for Pens (Blue/Red/Black)	Same as Pen	Pkt.	12
85.	Stamp Pad (Blue/Red)	Good Quality	Nos.	10
86.	Stamp Pad Ink (Blue/Red)	Good Quality	Bottle	10
87.	Exam Pad/Paper Holder (Plastic)	Good Quality	Nos.	20

The above mentioned quantity is only an anticipated requirement without any commitment.

LOR

BANK NOTE PAPER MILL PRIVATE LIMITED

SECTION: VI

LIST OF REQUIREMENTS

SHEET 5 OF 1

Place of Delivery:

Engineering Stores

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore-570003



(To be enclosed with the techno-commercial bid without indicating price)

Annual rate contract for supply of stationery for one year and extendable by one more year on satisfactory performance.

We will supply the material strictly as per specifications and compliance statement given below:

SI No	Requirements of BNPM	OFFERED by the party (YES/No)	DEVIATION (if any)
1	Supply of item as per the specification in Schedule VI above		
2	Delivery Schedule as mentioned		
3	Performance Security clause as given the tender		
4	Payment terms as mentioned in the tender		

Authorized signatory & stamp

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)



(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)

Sl. No.	Particulars	Make	UOM	Approx. Qty. req. for one year	Offered Make
Printing papers					
1.	A4 Size Paper - 80 GSM	JK COPIER/ EXPERT	Ream	1500	
2.	A3 Size Paper -75 GSM	JK COPIER/ EXPERT	Ream	100	
3.	A4 Size coloured paper (Blue/pink/green) -80 GSM	JK COPIER/ EXPERT	Ream	200	
4.	Photo paper - Glossy	Good Quality	Pkts.	10	
5.	Executive bond Paper -A4 - 100 GSM	BILT ROYAL	Ream	25	
6.	Carbon paper (Blue)	Kores/	Pkts.	15	
7.	Engineering Matt Film Matt Dimension: 914mm x 20mtr. x 75 micron Product code: 4240304	NOVAJET	Roll	30	
8.	NOVAJET Labels	NOVAJET	Pkts. (100sts/ pkt.)	10	
Files & Folders					
9.	Box file	Good Quality	Nos.	1000	
10.	Blue Stick File	Good Quality	Nos.	300	
11.	Spring File	Good Quality	Nos.	1000	
12.	Report File / Shutter File	Good Quality	Nos.	250	
13.	Display File - A4 size (20 pocket)	SOLO/ OTHER PREMIER QUALITY	Nos.	15	
14.	Display File - A4 size (40 pocket)	SOLO/ OTHER PREMIER QUALITY	Nos.	15	
15.	Sheet separator	Good Quality	Nos.	100	
16.	Sheet Protector	Good Quality	Nos.	950	
17.	File Board	Good Quality	Nos.	300	
18.	Business Card Holder - 250 cards holding capacity	Superior Quality	Nos.	60	

Registers/ writing pads					
19.	Writing Pad (Plain/ Ruled)	Good Quality	Nos.	800	
20.	Note Pad - (Pocket size) - Wire bound	Good Quality	Nos.	300	
21.	Register: Ruled with hard cover - (400 pages)	Good Quality	Nos.	200	
22.	Register: Ruled with hard cover – (100 Pages)	Good Quality	Nos.	300	
23.	Register: Ruled with hard cover – (200 Pages)	Good Quality	Nos.	300	
Adhesives / Cello tapes					
24.	Fevistick - 15 g	Good Quality	Nos.	250	
25.	Fevistick - 8 g	Good Quality	Nos.	150	
26.	Cello tape (0.5 inch * 15 meter)	Good Quality	Nos.	50	
27.	Cello tape (1 inch * 30 meter)	Good Quality	Nos.	500	
28.	Cello tape (2 inch * 30 meter)	Good Quality	Nos.	200	
29.	Cello tape (3 inch * 30 meter)	Good Quality	Nos.	100	
30.	Brown Packing tape (2 inch * 65 meter)	Good Quality	Nos.	120	
31.	Double sided Tape (1 inch * 15 meter)	Good Quality	Nos.	10	
32.	ABRO Tape (1inch)	Good Quality	Rolls	250	
Staplers / Punching Machine					
33.	Stapler	Kangaroo - 10	Nos.	50	
34.	Stapler Pin (Small)	For Kangaroo -10	Box	600	
35.	Stapler	Kangaroo HP 45	Nos.	12	
36.	Stapler Pin	For Kangaroo HP 45	Box	100	
37.	Stapler Pin (Big size)	For Kangaroo HD 23 S13	Box	50	
38.	Punching Machine (double hole punch)	Kangaroo DP - 800	Nos.	10	
39.	Punching Machine (double hole punch)	Kangaroo DP - 480	Nos.	50	
Pen/ Markers/Pencil/eraser/sharpener					
40.	Gel Pen (Blue/Red/ Black/Green)	ADD Achiever	Nos.	100	
41.	Pen (Blue/ red/ Black)	Nataraj /Cello/equal	Nos.	2000	

		ent			
42.	Highlighter (different colours - set of 5)	Faber castell/ Luxor	Nos.	150	
43.	Permanent marker (Red/ Black/ Blue/Green)	Cello/ Luxor	Nos.	900	
44.	White Board Marker (Red/ Black/ Blue/Green)	Cello/ Luxor	Nos.	200	
45.	CD Marker (Red/ Black/ Blue/Green)	Luxor – Model 1236/1237	Nos.	200	
46.	Laser Pointer	Good Quality	Nos	20	
47.	Pencil H B Black (10 nos in 1 packet)	Natraj/ Apsara	Pkt.	50	
48.	Pencil Sharpener	Natraj/ Apsara	Nos	50	
49.	Eraser	Natraj/ Apsara	Nos	50	
50.	Correction Pen /Whitener	Raynolds/ Camlin	Nos.	100	
51.	Sketch pen (set of 12 colours)	Luxor/ camlin	Pkts.	15	
52.	Ruler/ scale - plastic - 12 inch.	Natraj/ Apsara/ camlin	Nos.	50	
53.	Ruler/ scale - Steel - 12 inch	Natraj/ Apsara/ camlin	Nos.	30	
Other Office stationery					
54.	Paste -it (Stickers) - (75mm*25mm*150 sheets) - 3 colors	Good Quality	Nos.	150	
55.	Paste -it (Stickers) - 5 colors	Good Quality	Nos.	150	
56.	Paste -it (Stickers) - (3 * 3)	Good Quality	Nos.	250	
57.	Binder Clips 15 mm	Good Quality	Box	250	
58.	Binder Clips 19 mm	Good Quality	Box	100	
59.	Binder Clips 25 mm	Good Quality	Box	100	
60.	Binder Clips 32 mm	Good Quality	Box	50	
61.	Binder Clips 51 mm	Good Quality	Box	100	
62.	Gem Clips - 33 mm. – stainless steel	Good Quality	Box	50	
63.	Drawing Pin (Plastic Top)	Good Quality	Box	50	
64.	Steel Pin	Good Quality	Box	15	
65.	Calculator - 12 digit - BIG	CASIO / CITIZEN	Nos.	50	

66.	Calculator - Scientific	CASIO / CITIZEN	Nos.	05	
67.	Paper Cutter (knife) - Auto Lock - 18 mm	Nataraj/equiv	Nos.	300	
68.	Scissor (Big)	Good Quality	Nos.	30	
69.	Scissor (Small)	Good Quality	Nos.	30	
70.	Measuring Tape - 5 meter	Good Quality	Nos.	35	
71.	Magnifying glass 75 mm dia. -4x- 6x	Good Quality	Nos.	10	
72.	Rubber Band	Good Quality	gms	500	
73.	Tags (cotton thread) – 100 nos. in 1 bunch	Good Quality	Bunch	25	
74.	White Board duster	Good Quality	Nos.	50	
75.	Chalk (colour) - dust free	Good Quality	Box	30	
76.	Cell (Big)	Nippo/Everea dy/Novino	Nos.	50	
77.	Cell (AA)	Nippo/Everea dy/Novino/Du racell	Nos.	100	
78.	Cell (AAA)	Nippo/Everea dy/Novino/Du racell	Nos.	100	
79.	IN / OUT plastic document trays	Good Quality	Nos.	50	
80.	Plastic document tray – 2 tier	Good Quality	Nos.	100	
81.	Pen stands	Good Quality	Nos.	70	
82.	Permanent Marker Ink (Red/Black/Blue)	Luxor	Bottle	20	
83.	Lamination Sheet (A3/A4)	Good Quality	Pkt. (100 sheets)	2	
84.	Refill for Pens (Blue/Red/Black)	Same as Pen	Pkt.	12	
85.	Stamp Pad (Blue/Red)	Good Quality	Nos.	10	
86.	Stamp Pad Ink (Blue/Red)	Good Quality	Bottle	10	
87.	Exam Pad/Paper Holder (Plastic)	Good Quality	Nos.	20	

The pre-qualification criteria for the same are given as under:

Individual/ firm/ company/ corporate other than limited company intending to bid should be bonafide, experienced, technically competent, resourceful and financially sound to carry out the assigned order.

The bidder should be:-

- a) Registered under GST.
- b) Having valid permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India.
- c) Not blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran (P) Limited (BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments
- d) Firm should be financially sound and not a loss making company or BIFR company.

Documents to be submitted in support of Pre-qualification Criteria

The following documents should be submitted by the firm to prove the pre-qualification criteria.

- a) Company's Profile including details along with copy of following documents:
 - a) Certificate of Incorporation/ Registration
 - b) Constitution of business, in case of business in individual name
 - c) Partnership deed , in case of partnership
 - d) Memorandum of Association and Articles of Association, in case of Limited company
 - e) Memorandum of Association by corporate other than Limited company
- b) In support of technical standing copy of purchase order/work order/agreement and/ or work completion certificate issued by competent authority of the customer duly certified by authorised signatory.
- c) In support of financial standing copies of audited balance sheets and Profit & Loss account should be certified by authorised signatory. In case of unaudited balance sheet, same should be certified by certified accountant's e.g. Chartered Accounts (CA) in India and Certified Public Accountant/ Chartered Accountants of other countries.
- d) Declaration that the firm has not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments duly signed by authorised signatory. (Annexure I)
- e) Acceptance to GIT, SIT, GCC and SCC (Annexure II)
- f) Compliance Format (Annexure III)
- g) Copies of PAN and GST certificates to be submitted along with the bid.
- h) Format for the annexures indicated in the preceding paragraphs are available in section XX which the bidder may refer to.
- i) Any other relevant document the firm wishes to submit

Bidder to furnish stipulated documents in support of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.

TF

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: X

(ACCEPTANCE OF TERMS & CONDITIONS)

SHEET 1 OF 1

To

Date _____

Bank Note Paper Mill India Private Limited
Administrative Building, Entry Gate 1,
Paper Mill Compound,
Note Mudran Nagar,
Mysore - 570003

Ref: Your Tender document No.....dated.....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V- "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III -"Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

Bidder shall use this covering letter while submitting the offer



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 1 OF 7

SI No.	Particulars	Approx. Quantity for one year	UOM	Offered Make	HSN code	Price/(no. / box/ pack/ ream)	Packing & forwarding, freight etc.	GST	Unit Rate incl. taxes (DAP, BNPM, Mysore)	Total incl. all taxes & duties (DAP, BNPM, Mysore)
1	A4 Size Paper - 80 GSM	1500	Ream							
2	A3 Size Paper -75 GSM	100	Ream							
3	A4 Size coloured paper (Blue/pink/green) -80 GSM	200	Ream							
4	Photo paper - Glossy	10	Pkts. (100 sheets / pkt)							
5	Executive bond Paper -A4 - 100 GSM	25	Ream							
6	Carbon paper (Blue)	15	Pkts.							
7	Engineering Matt Film Matt Dimension: 914mm x 20mtr. x 75 micron Product code: 4240304	30	Roll							
8	NOVAJET Labels	10	Pkts. (100sts/p kt.)							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 2 OF 7

9	Box file	1000	Nos.							
10	Blue Stick File	300	Nos.							
11	Spring File	1000	Nos.							
12	Report File / Shutter File	250	Nos.							
13	Display File - A4 size (20 pocket)	15	Nos.							
14	Display File - A4 size (40 pocket)	15	Nos.							
15	Sheet separator	100	Nos.							
16	Sheet Protector	950	Nos.							
17	File Board	300	Nos.							
18	Business Card Holder - 250 cards holding capacity	60	Nos.							
19	Writing Pad (Plain/ Ruled)	800	Nos.							
20	Note Pad - (Pocket size) - Wire bound	300	Nos.							
21	Register: Ruled with hard cover - (400 pages)	200	Nos.							
22	Register: Ruled with hard cover – (100 Pages)	300	Nos.							
23	Register: Ruled with hard cover – (200	300	Nos.							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 3 OF 7

	Pages)									
24	Fevistick - 15 g	250	Nos.							
25	Fevistick - 8 g	150	Nos.							
26	Cello tape (0.5 inch * 15 meter)	50	Nos.							
27	Cello tape (1 inch * 30 meter)	500	Nos.							
28	Cello tape (2 inch * 30 meter)	200	Nos.							
29	Cello tape (3 inch * 30 meter)	100	Nos.							
30	Brown Packing tape (2 inch * 65 meter)	120	Nos.							
31	Double sided Tape (1 inch * 15 meter)	10	Nos.							
32	ABRO Tape (1inch)	250	Rolls							
33	Stapler	50	Nos.							
34	Stapler Pin (Small)	600	Box							
35	Stapler	12	Nos.							
36	Stapler Pin	100	Box							
37	Stapler Pin (Big size)	50	Box							
38	Punching Machine (double hole punch)	10	Nos.							
39	Punching Machine (double hole punch)	50	Nos.							
40	Gel Pen (Blue/Red/	100	Nos.							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 4 OF 7

	Black/Green)									
41	Pen (Blue/ red/ Black)	2000	Nos.							
42	Highlighter (different colours - set of 5)	150	Nos.							
43	Permanent marker (Red/ Black/ Blue/Green)	900	Nos.							
44	White Board Marker (Red/ Black/ Blue/Green)	200	Nos.							
45	CD Marker (Red/ Black/ Blue/Green)	200	Nos.							
46	Laser Pointer	20	Nos							
47	Pencil H B Black (10 nos in 1 packet)	50	Pkt.							
48	Pencil Sharpener	50	Nos							
49	Eraser	50	Nos							
50	Correction Pen /Whitener	100	Nos.							
51	Sketch pen (set of 12 colours)	15	Pkts.							
52	Ruler/ scale - plastic - 12 inch.	50	Nos.							
53	Ruler/ scale - Steel - 12 inch	30	Nos.							
54	Paste -it (Stickers) - (75mm*25mm*150	150	Nos.							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 5 OF 7

	sheets) - 3 colors									
55	Paste -it (Stickers) - 5 colors	150	Nos.							
56	Paste -it (Stickers) - (3 * 3)	250	Nos.							
57	Binder Clips 15 mm	250	Box (12 per box)							
58	Binder Clips 19 mm	100	Box (12 per box)							
59	Binder Clips 25 mm	100	Box (12 per box)							
60	Binder Clips 32 mm	50	Box (12 per box)							
61	Binder Clips 51 mm	100	Box (12 per box)							
62	Gem Clips - 33 mm. – stainless steel	50	Box							
63	Drawing Pin (Plastic Top)	50	Box							
64	Steel Pin	15	Box							
65	Calculator - 12 digit - BIG	50	Nos.							
66	Calculator - Scientific	05	Nos.							
67	Paper Cutter (knife) - Auto Lock - 18 mm	300	Nos.							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 6 OF 7

68	Scissor (Big)	30	Nos.							
69	Scissor (Small)	30	Nos.							
70	Measuring Tape - 5 meter	35	Nos.							
71	Magnifying glass 75 mm dia. -4x- 6x	10	Nos.							
72	Rubber Band	500	gms							
73	Tags (cotton thread) – 100 nos. in 1 bunch	25	Bunch							
74	White Board duster	50	Nos.							
75	Chalk (colour) - dust free	30	Box							
76	Cell (Big)	50	Nos.							
77	Cell (AA)	100	Nos.							
78	Cell (AAA)	100	Nos.							
79	IN / OUT plastic document trays	50	Nos.							
80	Plastic document tray – 2 tier	100	Nos.							
81	Pen stands	70	Nos.							
82	Permanent Marker Ink (Red/Black/Blue)	20	Bottle (15 ml.)							
83	Lamination Sheet (A3/A4)	2	Pkt. (100 sheets)							
84	Refill for Pens (Blue/Red/Black)	12	Pkt.							



SP**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XI

SCHEDULE OF PRICE- Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017

SHEET 7 OF 7

85	Stamp Pad (Blue/Red)	10	Nos.							
86	Stamp Pad Ink (Blue/Red)	10	Bottle							
87	Exam Pad/Paper Holder (Plastic)	20	Nos.							
GRAND TOTAL (in FIGURES)										
GRAND TOTAL (in WORDS)										

Name of Bidder:

Name of Firm:

Signature of authorised person:



QUEST	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XII
	QUESTIONNAIRE	SHEET 1 OF 1

The tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question// issues, its tender will be liable to be ignored.

1. Brief description of goods and services offered:
2. Offer is valid for acceptance up to
3. Your permanent income tax A/c no. as allotted by the Income Tax Authority of Government of India
(Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority)
4. Status:
 - a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the present BNPMIPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date upto which you are registered and whether there is any monetary limit imposed on your registration.
 - b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?
(Please attach certified copy (s) of your registration status etc. in case your answer (s) to above queries is in affirmative.
5. Please indicate name & full address of our Banker(s)
6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Dept of Government of India or by any State Govt.

.....

(Signature with date)

(Full name, Designation & address of the person duly authorised sign on behalf of the tenderer)

For and on behalf of

.....

(Name, address and stamp of the tendering firm)

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**BG-
EMD**

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XIII

BANK GUARANTEE FORM FOR EMD

SHEET 1 OF 1

NOT APPLICABLE



To

Bank Note Paper Mill India Private Limited
Administrative Building, Entry Gate 1,
Paper Mill Compound,
Note Mudran Nagar,
Mysore - 570003

Dear Sirs,

Ref. Your Tender document No.....dated.....

We,, who are proven and reputable manufacturers of (name and description of the goods offered in the tender) having factories at.....hereby authorise Messrs (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

[Signature with date, name and designation)

For and on behalf of Messrs

.....

[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



BG-PS

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XV

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

SHEET 1 OF 1

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

..... (Insert: Bank's Name, and Address of Issuing Branch or Office)

Beneficiary:

Bank Note Paper Mill India Private Limited
Administrative Building, Entry Gate 1,
Paper Mill Compound, Note Mudran Nagar,
Mysore - 570003

Date:.....

Performance Guarantee No.:

WHEREAS.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of LOI (Letter of Intent) no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said LOI that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the LOI;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay Bank Note Paper Mill India Private Limited up to the above amount upon receipt of its first written demand, without Bank Note Paper Mill India Private Limited having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)
Name, authorisation/ signature no. and designation of the officer
Seal, name & address of the Bank and address of the Branch



CF

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XVI

CONTRACT FORM

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XVII
LOA	LETTER OF AUTHORITY FOR ATTENDING A BID OPENING	SHEET 1 OF 1

(Refer to clause 24.2 of GIT)

The Chief General Manager

Address

Subject: Authorization for attending bid opening on---- - ---(date) in the Tender of

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
1.		
2.		
Alternate Representative		
Signature of Bidder or Officer authorised to sign the bid on behalf of Bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.



SA

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION:XVIII

SHIPPING ARRANGEMENTS FOR LINER CARGOES

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



PB

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XIX

PROFORMA OF BILLS FOR PAYMENTS

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



APQ	BANK NOTE INDIA PAPER MILL PRIVATE LIMITED	SECTION: XX
	APPLICATION- PRE-QUALIFICATION	SHEET 1 OF 5

**Instructions to the Applicants for Furnishing Information
As A Part of Pre-Qualifications Tender Notice**

1. Intending applicants are required to submit their full bio-data giving details about their organization, location of manufacturing units, experience, technical personnel in their organization, spare capacity competence and adequate evidence of their financial standing etc. in the enclosed format which will be kept confidential.
2. While deciding upon the selection of firms, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close coordination with other agencies, besides the rate structure of the items.
3. Decision of the Company in regard to selection of firms for issue of tender forms will be final. The Company is not bound to assign any reason thereof.
4. The application shall be signed by person / persons on behalf of the organization having necessary authorization / Power of Attorney to do so.
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Applications containing false and /or inadequate information are liable for rejection.



APQ	BANK NOTE INDIA PAPER MILL PRIVATE LIMITED	SECTION: XX
	APPLICATION- PRE-QUALIFICATION	SHEET 2 OF 5

To:

Managing Director
 Bank Note Paper Mill India Private Limited
 Administrative Building, Entry Gate 1,
 Paper Mill Compound,
 Note Mudran Nagar,
 Mysore - 570003

I / We have read and understood the Pre-qualification tender notice and instructions to the applicants and apply herewith for pre-qualification. . I / We furnish the information in the prescribed format including supplementary sheets fromfor your consideration. I/We do declare that the information furnished is correct and true to the best of my/our knowledge and belief.

Yours faithfully

Signature _____

Name:_____

Designation _____

Address _____

Seal _____



1	Name of the applicant / organization and address of the registered office/business office.	
2	(a) Whether bidder is OEM (b) Address of the manufacturing facility in India (c) Annual Capacity of manufacturing facility	Yes / No
3	Type of the organization (whether Sole Proprietorship / Partnership / Private Limited / Limited or Cooperative Body etc).	
4	Name of the Proprietor / Partners / Directors of the Organization / Firm as the case may be.	(a) (b) (C)
5	Details of Registration – (whether Partnership firm, Company etc) – Name of Registering Authority, Date, Registration No etc.	
6	Whether registered with Government / Semi-Government / Municipal Authorities or any other Public Organization as a vendor and if yes provide details thereof.	
7	Experience in the field (Enclose documentary evidence)	_____ Years
8	Address of office through which the proposed work will be handled and the name and designation of the Officer-in-charge.	
9	Names of Bankers and their full addresses	
10	Whether any civil suit / litigation arisen in the contracts executed during the last five years / being executed now. If yes, please furnish the details in the proforma given below.	

Sl. No	Name of the project and employer	Nature of work	PO No. /Agreement No with date	Present stage of work	Value of contract	Brief details of litigation
1						
2						
3						
4						

11. Details of Similar supply completed during last five years ending 30.11.2017.
Number of supplementary sheets attached.

Sl No	Description of work including the capacity of the equipment	Name & Address of Customer	PO No. /Agreement No with date	Qty of supply	Delivery period
1					
2					
3					
4					
5					

(Enclose the Customer certificate/Documentary evidence duly attested by authorised signatory)

12. Financial Details

Sl No	Financial Year	Average Annual Turn Over (Rs)	Profit (Rs)	Loss (Rs)
1	2016-17			
2	2015-16			
3	2014-15			

(Enclose the certified/Audited copy of Profit and loss Account and Balance sheet as documentary evidence)

13. Has the applicant been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments. Yes/NO
(If yes please provide the details.)



APQ	BANK NOTE INDIA PAPER MILL PRIVATE LIMITED	SECTION: XX
	APPLICATION- PRE-QUALIFICATION	SHEET 5 OF 5

14. Declaration on the Firm/company/proprietor, if it is closely related to director of the BNPM Yes/No

Signature of the Applicant _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



APQ	BANK NOTE INDIA PAPER MILL PRIVATE LIMITED	SECTION: XX
	DECLARATION	ANNEXURE- I SHEET 1 OF 1

Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017-18 dated 14.12.2017

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that we have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments. The information provided above is correct and true to the best of my knowledge and belief. In case, at any time the information furnished is found to be false, you my disqualify/debar me/us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



APQ	BANK NOTE INDIA PAPER MILL PRIVATE LIMITED	SECTION: XX
	COMPLIANCE FORMAT	ANNEXURE- II SHEET 1 OF 1

Tender No. : BNPM/TEN/Stationery (ARC)/ 328/2017-18 dated 14.12.2017

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC and SCC and confirm to abide to those conditions without any counter conditions.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



APQ**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**COMPLIANCE FORMAT - BNPM/TEN/Stationery (ARC)/
328/2017-18 dated 14.12.2017**ANNEXURE- III
SHEET 1 OF 1

SI No	Description	Requirements of BNPMIPL, Terms & conditions	Either agreed by the firm (Yes/No)	Deviation if any
1.	General specifications	Items should be supplied exactly as per the given specifications mentioned in Section VII of the tender and have enclosed catalogue/brochure of the offered item	Yes/No	
2.	Quantity:	As per tender	Yes/No	
	Replacement of Rejection of materials	In case of rejection of material supplier shall replace the rejected material within 15 days on his cost	Yes/No	
3.	Delivery terms	As per section -VI	Yes/No	
4.	Payment terms	Payment terms as mentioned in the tender	Yes/No	
5.	Liquidated Damage	Liquidated Damage clause as mentioned in tender	Yes/No	
6.	Warranty	The items should be warranted against defects in material, design, workmanship etc. for a minimum period of 12 months from the date of supply	Yes/No	



		and acceptance. During warranty period, the item should be replaced free of cost at our Store.		
7.	Tender terms & conditions	We have gone through entire tender document thoroughly including GIT (Section II - General Instructions to Tenderer), SIT (Section III – Special Instructions to Tenderer), GCC (Section IV - General Conditions Of Contract), and SCC (Section V – Special conditions of contract) and confirm that we don't have counter conditions. We also understand that offer with counter conditions is liable for rejection	Yes/No	
8.	Customer Certificate/Documentary evidence in support of Technical pre-qualification criteria (Duly certified by signatory authority)	Purchase Order/ Work Order/ Agreement/ work completion certificate	Submitted/ Not submitted	
9.	Certified Copy of Audited	FY 2016-17	Submitted/	

APQ**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

**COMPLIANCE FORMAT - BNPM/TEN/Stationery (ARC)/
328/2017-18 dated 14.12.2017**ANNEXURE- III
SHEET 1 OF 1

	Balance Sheet and Profit & loss accounts	FY 2015-16 FY 2014-15	Not submitted	
10.	Declaration	Declaration that firm is not debarred/blacklisted	Submitted/ Not submitted	
11.	Daclaration	Acceptance to terms & conditions of tender	Submitted/ Not submitted	
12.	Performance security / Security Deposit	As per tender	Yes/ No	
13.	Enviro-friendly Packing of Product	The product/item to be supplied should be packed in an environment- friendly manner	Yes / No	

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



ACW

BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

SECTION XXI

ADDITIONAL CONDITIONS OF WORKS CONTRACT

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



IP

BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

ANNEXURE- XXII

INTEGRITY PACT

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT

